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Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp: 2019 SEP 23 PM 3: 42

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rube reimbursed/paid for			sures with respect to	travel expenses that have been or wil
		rization (Form RE-1), <u>A</u> rtification Form with all		y, invitee list, etc.)
Private Sponsor(s) (lis	t all): Atlantic Coun	cil		
Travel date(s): 08/24	/2019 - 08/31/2019	}	<u> </u>	
Name of accompanying Relationship to Travel	er: Spouse O	Child		
INCLUDE LODGING	COSTS IN EMPLOYEE	EASE DUE TO THE ACC EXPENSES. (Attach addit		SE OR DEPENDENT CHILD, ONLY y.)
Expenses for Employ	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	\$2202,91	\$985.50	\$630.15	n/a
☑ Actual Amount				
Expenses for Accomp	oanying Spouse or De	pendent Child (if applic	able):	
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				
-	_	rents attended. See Senat		Attach additional pages if
9/23/19		CARCINGAM		(Signature of travalar)
(Date) TO BE COMPLETE	•	name of traveler) MEMBER/OFFICER:		(Signature of traveler)
I have made a determi	nation that the expense		ections with travel des d expenses as defined	scribed in the <i>Employee Pre-Travel</i> I in Rule 35.
9 23 19		03	or Ca	ey, Jr.
(Date) (Revised 1/3/11)			(Signature of Supe	ervising Senator/Officer) Form RE-2

JAMES & RISCH, IDAHO

BRIAN SCHATZ HAWAN JEARINE SHAHEEN, KEYV HAMPSHIRE

DEBORAH SUE MAYER, CHIEF COUNSEL AND STAFF DIRECTOR Cami Morrison, Chief Clerk

United States Senate

SELECT COMMITTEE ON ETHICS

August 2, 2019

Valli Sanmugalingam Office of Senator Robert P. Casey, Jr. United States Senate Washington, DC 20510

Dear Ms. Sanmugalingam:

This responds to your recent correspondence concerning an invitation you received to travel on a fact-finding trip to Kyiv and Kharkiv, Ukraine, from August 24-31, 2019, sponsored by the Atlantic Council. The Atlantic Council certified to the Select Committee on Ethics (the Committee) that it will pay the necessary expenses related to the travel and that it is neither a lobbyist, nor lobbying firm, nor agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. The Atlantic Council has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.2

Based on information and materials available to the Committee, and assuming the actual travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip may be accepted under relevant Senate Rules and the Committee's Regulations and Guidelines for Privately-Sponsored Travel, so long as at the time of the payment or reimbursement, the Atlantic Council is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed Employee Pre-Travel Authorization and the Employee Post-Travel Disclosure of Travel Expenses (Form RE-1 and Form RE-2), along with a copy of the Private Sponsor Travel Certification Form, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) within 30 days of the conclusion of Privately-Sponsored Travel.

¹ The term "necessary expenses" has a specific definition. See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel - Glossary of Terms at 8.

² The term "any point throughout your trip" has a specific definition. See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel - Glossary of Terms at 2.

The Committee has determined that § 501(c)(3) non-profit organizations that are classified as private foundations, as opposed to public charities, may not pay for transportation from the United States to a foreign country.³ However, the Atlantic Council represented to the Committee that it is a § 501(c)(3) public charity, as opposed to a private foundation, pursuant to the Internal Revenue Code.⁴

Please be advised that the United States Constitution prohibits the acceptance of any gift, including a meal, from a foreign government without the consent of Congress. In the Foreign Gifts and Decorations Act (FGDA), Congress consented to the acceptance by federal government officials of: (1) gifts of minimal value and (2) travel or the expenses for travel taking place entirely outside the United States, from a foreign government (which includes those acting as a representative or agent of a foreign government). The Senate has defined minimal value as \$100 or less. Further, pursuant to FGDA, there are certain reporting and procedural requirements that are imposed upon Members, officers, and employees who accept gifts from a foreign government. Please review the Committee's "Dear Colleague" letter of January 11, 2019, setting forth the items to be included in filing that report.

Finally, Senate Rule 34 requires a reporting individual,⁶ on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$390 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

Deborah Sue Mayer

Deborate Sul Mayor

Chief Counsel and Staff Director

Enclosure: Travel Checklist

³ See 26 U.S.C. § 4941 et seq. Section 501(c)(3) of the Internal Revenue Code broadly defines non-profit, charitable, tax-exempt organizations. These § 501(c)(3) organizations are then further defined or designated as "public charities" and "private foundations."

^{4 26} U.S.C. § 501(c)(3).

³ 5 U.S.C. § 7342.

⁶ A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$127,914 for CY 2019) or is a political fund designee and is required to file Financial Disclosure Reports.

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Name of Traveler: Sen. Casey	Pre-Travel Filing Instructions: Complete and prior to the travel departure date to the Select Complete and late travel submissions will not form must be typed and is available as a fillable at ethics.senate.gov. Retain a copy of your entirequired post-travel disclosure.	Committee on Ethics in SH-220. be considered or approved. This PDF on the Committee's website
Private Sponsor(s) (list all): Atlantic Council Travel date(s): August 24-31, 2019 Note: If you plan to extend the trip for any reason you must notify the Committee. Destination(s): UKraine: Kyiv and Kharkiv, Ukraine (with a day trip to Kramatorsk, Ukraine) Explain how this trip is specifically connected to the traveler's official or representational duties: [I serve as National Security Legislative Assistant to Senator Casey, who sits on the Senate Ukraine Caucus. Learning about Russian incursion into the Ukraine and meeting with high level Ukrainian officials will assist me in helping Senator Casey formulate Ukraine policy. Name of accompanying family member (if any): NIA Relationship to Employee: Spouse Child I certify that the information contained in this form is true, complete and correct to the best of my knowledge: 7/24/19 (Date) TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arm Secretary for the Majority. Secretary for the Minority, and Chaplain): Senator Bob Casey (Print Traveler's Name) an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or he duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain. I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify 'yes' by checking box)	Name of Traveler:	Valli Sanmugalingam
Travel date(s): August 24-31, 2019 Note: If you plan to extend the trip for any reason you must notify the Committee. Destination(s): UKraine: Kyiv and Kharkiv, Ukraine (with a day trip to Kramatorsk, Ukraine) Explain how this trip is specifically connected to the traveler's official or representational duties: I serve as National Security Legistalive Assistant to Senator Casey, who sits on the Senate Ukraine Caucus. Learning about Russian incursion into the Ukraine and meeting with high level Ukrainian officials will assist me in helping Senator Casey formulate Ukraine policy. Name of accompanying family member (if any): N/A	Employing Office/Committee:	Sen. Casey
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Secretary for the Majority, Secretary for the Minority, and Chaplain): Senator Bob Casey		(Signature of Employee)
(Print Senator's/Officer's Name) an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain. I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) []		•
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related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain. I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box)	(Print Senutor's/Officer's Name)	
of the Senate. (signify "yes" by checking box)	related expenses for travel to the event described duties as a Senate employee or an officeholder,	d above. I have determined that this travel is in connection with his or her
j i	of the Senate. (signify "yes" by checking box)	(Signature of Supervising Senator/Officery



Valli Sanmugalingam
Legislative Assistant
Office of Senator Bob Casey

May 29, 2019

Dear Valli,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Ukraine led by the Council's Eurasia Center. The trip will take place from August 24 to August 31, 2019.

Since its founding, the Center has become a go-to resource on issues pertaining to Eurasia at a time of tremendous importance and change. The situation in Ukraine remains critical as it continues to enact reforms, strengthen its international ties, and confront hybrid threats. At this crucial moment, the United States must maintain awareness of Ukraine and its importance in the wider region. This staff delegation will take congressional staffers to Kyiv and cities in the east, where they will meet with senior representatives from the Ukrainian government, opposition, civil society, and private sector.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Emily Spak (espak@atlanticcouncil.org).

Best,

Ambassador John Herbst

Director, Eurasia Center

Atlantic Council

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): Atlantic Council
2.	Description of the trip: Study trip to Ukraine, including meetings with members of the government, opposition parties, civil society, journalists, and others.
3.	Dates of travel: 08/24/2019 - 08/31/2019
4.	Place of travel: Kyiv and Kharkiv, Ukraine (with day trip to Kramatorsk, Ukraine)
5.	Name and title of Senate invitees: See attached.
6.	l certify that the trip fits one of the following categories: (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	I certify that: The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. AND
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

	•
9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	 (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. OR −
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10). — OR —
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
	-
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	The Atlantic Council is the sole sponsor of the trip and is organizing, conducting, and funding all aspects
	of the trip. The Eurasia Center, as a program within the Atlantic Council, is primarily organizing and
	conducting the trip:
	D. '- El., d 'h, dha stated '-sier ef each propos and how the primose of the trip relates to that mission:
-13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: The Atlantic Council promotes leadership and engagement in international affairs. The Atlantic Council's
	Eurasia Center aims to enhance transatlantic cooperation and generate awareness about Eurasia.
	The purpose of the trip is to educate and increase awareness of the region among congressional staffers.
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
	The Atlantic Council has previously sponsored several congressional trips. The Atlantic Council's Eurasia
	Center specifically sponsored a similar congressional trip to Ukraine from 08/25/2018-09/01/2018.
	

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The Atlantic Council	regularly hosts events for	or attendance by the	general public and pul	blishes report
that are freely availa	ble to the public. The Atl	lantic Council's Eura	sia Center hosts events	s for the gene
public and publishes	reports for the general	public specifically on	the Eurasia region.	
Total Expenses for E	ach Participant:			
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expense
	Total: \$2,155	Total: \$980 Radisson Blu	Total: \$745	None
Good Faith estimate	Flights: \$1,910	Hotel (Kylv): \$170/night, 4	Kyiv: \$130, 5 days	
☐ Actual Amounts	Shuttle: \$245 (\$35 per day)	nights Kharkiv Palace Hotel (Kharkiv):	Kharkiv and Kramatorsk: \$95,	
State whether a) the control or b) the congressional partici		that is arranged or or	_	-
State whether a) the participation or b) the congressional partici	e trip involves an event	nights at is arranged or orga that is arranged or or	anized without regard t	-
State whether a) the participation or b) the congressional participation. The trip is organized	e trip involves an event pation: with regard to congress	nights at is arranged or orgathat is arranged or organism ional participation.	anized without regard t	-
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21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:				
	The lodging rates are below the maximum per diem rates for official Federal Government travel.				
	The meal rates are equal to the maximum per diem rates for official Federal Government travel.				
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:				
	Transportation will include: commercial coach-class flights between DC and Kyiv; commercial				
	coach-class flights between Kyiv and Kharkiv; rented shuttle (coach equivalent) in both Kyiv and Kharkiv.				
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).				
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event: The trip will not include entertainment paid for or reimbursed to Senate Invitees.				
25.	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor):				
	Signature of Travel Sponsor: Name and Title: Geysha Gonzalez, Deputy Director Eurasja Center				
	Name of Organization: Atlantic Council				
	Address: 1030 15th Street NW, 12th Floor				
	Telephone Number: (202) 599-8620				
	Fax Number: (202) 463-7241				
	E-mail Address: ggonzalez@atlanticcouncil.org				

今Atlantic Council

Agenda: Ukraine Study Trip, 2019

August 24, 2019 to August 31, 2019 Ukraine

Saturday, August 24, 2019

6:05 p.m. Departure from Washington, DC

Location: Washington Dulles International Airport

Flight: United Airlines Flight 52

Sunday, August 25, 2019

8:05 a.m. Arrival in Zurich, Switzerland

Location: Zurich Airport

9:40 a.m. Departure from Zurich, Switzerland

Location: Zurich Airport

Flight: Swiss International Airlines Flight 2290

1:20 p.m. Arrival in Kyiv, Ukraine

Location: Boryspil International Airport

2:45 – 3:30 p.m. Travel to Hotel, Check-in

Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000

Transportation: Shuttle

5:00 p.m. - 7:00 p.m. Meeting with Ambassador William B. Taylor, U.S. Chargé d'Affaires, a.i.

Topics of discussion: Ukraine's new political administration, US-Ukraine

relations, Ukraine-Russia relations

Relevance: Staffers will hear from the current top US political figure in Ukraine who has had major insight into and interactions with both past presidential

administrations and in the current administration. They will receive insight into the political environment of Ukraine, as well as its relations with various partners,

especially the United States.

7:30 p.m. – 10:30 p.m. Briefing and Dinner: The Current State of Ukraine

Location: The Last Barricade, Maidan Nezalezhnosti, 1, Kyiv, 02000

Transportation: Walking

Topics of discussion: The new Ukrainian administration

Relevance: Staffers will receive an overview of Ukraine's current political situation from the perspective of a former US ambassador to Ukraine, with a

particular focus on the events at Maidan in 2014.

Monday, August 26, 2019

10:00 a.m. - 10:45 a.m. Travel to the National Museum of Folk Architecture and Life of Ukraine

Location: Meet in Radisson Blu lobby

<u>Transportation</u>: Shuttle

11:15 a.m. - 12:15 p.m. Docent Tour of Museum of Folk Architecture and Life of Ukraine

Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya

Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: The history of Ukraine's culture and society

Relevance: The docent tour of this museum will provide staffers with a general overview of Ukraine's history, culture, and society. This will provide a background that will be relevant for the rest of the trip and will help to give context for -Ukraine's more modern political movements and challenges.

12:15 p.m. – 1:00 p.m.

Exhibition Viewing and Briefing: Ukraine Before the Revolution Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: Ukraine's political and cultural status prior to the Russian Revolution. Relevance: Staffers will view an exhibition on life in Ukraine's countryside prior to the Russian Revolution, particularly in the Russian-speaking regions in Ukraine's East. They will be briefed on Ukraine's relations with its neighbors at that time, the sequence of events in Ukraine prior to the revolution, and the distinctions between historical Russian and Ukrainian culture. This will provide additional context for the Ukraine's transformation over time and the current state of Ukrainian political and cultural life.

1:00 p.m. – 1:45 p.m.

Exhibition Viewing and Briefing: Ukraine Under the Soviet Union Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: Ukraine's political and cultural status during the time of the Soviet Union. Relevance: Staffers will view an exhibition on life in Ukraine's countryside after the Russian Revolution, during the time of the Soviet Union. The focus will be on the Russian-speaking regions in Ukraine's East. Staffers will be briefed on the effect that the Soviet Union had on Ukrainian political and cultural life, particularly the repression of Ukrainian identity. This will provide context for Ukraine's modern relationship with Russia.

1:45 p.m. – 2:30 p.m.

Exhibition Viewing and Briefing: Ukraine's Religions

Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya

Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: The history and current status of religious life in Ukraine.

Relevance: Staffers will view historical churches at the museum and receive a briefing on the history and current status of religious life in Ukraine. The focus will be on the co-existence of Russian and Ukrainian Orthodox churches, and the conflict that has often arisen between the two groups, including religious splits within the last few years. This will provide context for the role of religion in

. Ukraine's current culture and politics.

3:00 p.m. – 4:15 p.m. Lunch

Location: Kozachuk, Volodymyra Brozhka St, 118, Kyiv, Kyiv Oblast, 03038

Transportation: Shuttle

4:15 p.m. – 5:00 p.m.

Travel to Boryspil International Airport

Transportation: Shuttle

7:25 p.m.

Departure from Kyiv, Ukraine for Kharkiv, Ukraine

Location: Boryspil International Airport

Flight: Ukraine International Airlines Flight 23

8:25 p.m.

Arrival in Kharkiv, Ukraine

Location: International Airport Kharkiv

8:45 p.m. – 11:45 p.m.

Dinner with Representatives from the Security Service of Ukraine (SBU) and Military Leadership in the Region

Location: Kharkiv, Ukraine Transportation: Shuttle

<u>Participants</u>: Head representatives from the Security Service of Ukraine and military leadership in the region. Including Ambassador Valery Hrebeniuk, Andriy Kyseliov, Oleh Kotsiuba.

Topics of discussion: The conflict in eastern Ukraine; the state of Ukrainian forces in the region, activities of Kremlin interference in the region, and the effect on local residents.

Relevance: Staffers will receive an update on the conflict in eastern Ukraine from security experts in the region and be provided with additional context for the trip to Kramatorsk and their meetings in eastern Ukraine.

11:50 p.m. - 12:15 a.m. Travel to Hotel, Check-in

<u>Location</u>: Kharkiv Palace Hotel, 2 Nezalezhnosti Avenue, Kharkiv, 61058 <u>Transportation</u>: Shuttle

Tuesday, August 27, 2019

9:30 a.m. Departure from Kharkiv, Ukraine for Kramatorsk, Ukraine

Transportation: Shuttle

12:00 p.m. Arrival in Kramatorsk, Ukraine

12:00 p.m. - 1:30 p.m. Tour and Briefing on the State of the Operation of the United Forces

Location: Headquarters of the Operation of the United Forces, Kramatorsk,

Ukraine

Participants: Representatives of the Operation of the United Forces and the

Security Service of Ukraine

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian

forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers will receive an update on the conflict in eastern Ukraine from military experts in the region, learn about Ukrainian military capabilities, and will

tour the Kramatorsk base of the Operation of the United Forces.

1:30 p.m. – 2:30 p.m. Lunch and Discussion with Representatives of the Operation of the United

Forces
<u>Location</u>: Headquarters of the Operation of the United Forces, Kramatorsk,

<u>Location</u>: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine

Participants: Representatives from the Operation of the United Forces and the Security Service of Ukraine.

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian

forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers will receive further updates on the conflict in eastern Ukraine

from military experts in the region.

3:30 p.m. – 5:00 p.m. Meeting with Local Activists and Residents, Tour of the Window to America in the Sloviansk Library

Location: Sloviansk Library, Sloviansk, Ukraine

Participants: Local residents representing local NGOs, news sources, and government, including: Movement for Strong Communities (NGO), Sloviansk Together (NGO), Ukrainians for Donetsk Oblast (NGO), East and West Together (NGO), Women Helping Veterans (NGO), Sloviansk Community Council, Oblast

Administration for Veterans Affairs

<u>Topics of discussion</u>: History of the USAID funded Window to America in the Sloviansk Library. The effect of the conflict in eastern Ukraine on residents in the area and the current state of security and society in frontline communities.

Relevance: Staffers will learn about the conflict in eastern Ukraine from the

perspective of local civilians and activists.

5:00 p.m. - 5:45 p.m. Tour of Administrative Service Center

Location: Administrative Service Center, Sloviansk, Ukraine

Participants: Local NGO leaders and administrative center coordinators

Relevance: Staffers will learn about the Center funded by the EU and United

Nations Development Program as part of its project on recovery, peacebuilding

and governance in Ukraine. Staffers learn about the Center's work on

strengthening community security, social cohesion and supporting the economic

recovery of conflict-affected communities, as well as furthering the

implementation of decentralization and healthcare reforms in government-

controlled areas of the Donetsk and Luhansk regions.

5:45 p.m. Departure from Sloviansk, Ukraine for Kharkiv, Ukraine

7:15 p.m. - 10:30 p.m. Briefing and Dinner: Future of the Ukraine Conflict

Location: Restaurant in Kharkiv, Ukraine

Participants: Representatives from the Armed Forces of Ukraine and the Security

Service of Ukraine.

Topics of discussion: The historical roots of the conflict in eastern Ukraine, and an in-depth history of the conflict since 2014, and how the conflict may look going

forward.

Relevance: Staffers will receive an in-depth briefing on the potential future of the

conflict in eastern Ukraine.

Wednesday, August 28, 2019

9:00 a.m. Travel to International Airport Kharkiv

Transportation: Shuttle

11:30 a.m. Departure from Kharkiv, Ukraine for Kyiv, Ukraine

Location: International Airport Kharkiv

Flight: Ukraine International Airlines Flight 26

12:30 p.m. Arrival in Kyiv, Ukraine

Location: Boryspil International Airport

1:30 p.m. Travel to Hotel, Check-in

Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000.

Transportation: Shuttle

1:30 p.m. – 2:30 p.m. Lunch

3:00 p.m. - 4:00 p.m. Meeting with Andriy Kobolyev, CEO, Naftogaz of Ukraine

Location: B. Khmelnitskogo St., 6, Kyiv, 01601, Ukraine

Transportation: Shuttle

Participants: CEO, Andriy Kobolyev, Director of Corporate Communications Aliona Osmolovska; Director of Integrated Gas Division Andrew Favorov Topics of discussion: The history of Naftogaz as a state-owned company in Ukraine and the company reforms that have taken place within the last few

years, Ukraine's energy security.

Relevance: Staffers will learn about the history of corruption within an important national company, and the steps the company has taken since 2014 to reform.

Ukraine's energy security and how it relates to Europe and Russia.

4:15 p.m. – 5:45 p.m. Meeting with Petro Poroshenko, Former President of Ukraine, Head of European

Solidarity Party

Location: European Solidarity Party Headquarters, Kyiv

<u>Transportation:</u> Shuttle

<u>Topics of discussion</u>: The new governmental administration, the European Solidarity Party's priorities in parliament, the Minsk process, Ukraine-Russia relations

Relevance: Staffers will hear from the former president of Ukraine and will learn about his future plans following his presidency, along with his thoughts on the policies of the new administration.

6:00 p.m. – 9:00 p.m. Dinner with newly appointed Rada Members from Servant of the People Party

Location: Musafir, Saksahanskoho St, 57A, Kyiv, 02000

Transportation: Shuttle

Participants: Bohdan Yaremenko, Head of the Committee on Foreign Policy and Interparliamentary Cooperation, Maryna Bardyna, Mykyta Poturayev, Olena Khomenko, Sviatoslav Yurash

<u>Topics of discussion</u>: Eating at a restaurant founded and run by a Crimean Tatar family, the situation in Crimea and for Crimean Tatars will be discussed. New policies, particularly on foreign relations, for President Zelenskyy's new government to enact are shared.

Relevance: Staffers will hear the viewpoint of newly appointed Rada members within the majority party. They will also hear details of plans for reforms, increased gender equality, and relations with the Ukrainian diaspora community.

Thursday, August 29, 2019

10:30 a.m. – 12:00 p.m. Meeting with Oleksandr Lytvynenko, Director of the National Institute of Strategic Studies

<u>Location</u>: National Institute of Strategic Studies, Pyrohova St, 7a, Kyiv, 01030 Transportation: Walking

Topics of discussion: Priority areas for Ukraine's development in defense, security and overall development.

Relevance: Staffers will learn more about the new administration's priorities for security, development, reform and international cooperation.

12:30 p.m. – 1:45 p.m. Meeting with USAID Regional Mission for Ukraine and Belarus Leadership

<u>Location</u>: US Embassy in Ukraine, Aviakonstructor Igor Sikorsky St, 4, Kyiv,

Ukraine, 04112

<u>Transportation</u>: Shuttle

<u>Participants</u>: Regional Mission Director Susan Fritz; Director, Office of Program Coordination and Strategy for USAID Regional Mission for Ukraine and Belarus, David Hatch; Director, Office of Democracy and Governance, USAID Ukraine, Moldova and Belarus, Thomas White

<u>Topics of Discussion:</u> USAID activities and priorities in Ukraine, cooperation with the new Ukrainian administration.

Relevance: Staffers will hear more about the societal needs and progress in Ukraine and how US funding is utilized nationally through USAID.

2:15 p.m. – 2:45 p.m. Lunch

Location: Salateira Sahaidachnogo, Petra Sahaidachnoho St, 37, Kyiv, 02000 Transportation: Shuttle

3:00 p.m. – 4:30 p.m. Meeting with Security Service of Ukraine (SBU) Leadership <u>Location:</u> Security Service of Ukraine Headquarters, Kyiv <u>Transportation:</u> Walking Participants: Head of SBU Ivan Bakanov, SBU 1st Deputy Chief Ruslan Baranetskiy; Foreign Policy Advisor to the President, Ambassador Valery

Hrebeniuk, Andriy Kyseliov, Oleh Kotsiuba

Topics of discussion: The conflict in eastern Ukraine; hybrid threats presented by the Kremlin; evidence of intelligence-gathering and subversion activities by Kremlin-backed forces, security sector reforms.

Relevance: Staffers will further learn about Ukraine's security situation,

international defense cooperation and reform plans under the new administration.

4:45 p.m. - 6:00 p.m.

Meeting with Oleksandr Danyliuk, Secretary of the National Security and Defense Council of Ukraine

Location: National Security and Defense Council Headquarters, Kyiv

Transportation: Shuttle

Topics of discussion: Ukraine's security needs, US-Ukraine security cooperation Relevance: Staffers will hear the viewpoint of a prominent member of President Zelenskyy's team in Ukraine on the status of security needs and planned reforms.

· 6:30 p.m. – 9:00 p.m.

Dinner discussion with Brian Mefford, Senior Fellow, Eurasia Center, Atlantic Council

Location: Khachapuri & Wine, Borysa Hrinchenka St, 2, Kyiv, 02000

Transportation: Shuttle

Topics of discussion: Ukraine's political parties, economic relations, freedom of the press, rule of law.

Relevance: Staffers will hear from the manager of a business consulting firm on how Western businesses can work within the Ukrainian market.

Friday, August 30, 2019

9:00 a.m. - 10:30 a.m. Meeting with newly elected Rada Members on the Anti-Corruption Policy Committee

Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000 Participants: Members of Parliament: Olena Moshenets, Anastasia Krasnosilska, Ivan Shynkarenko, Olexandr Tkachenko, Roman Ivanisov, Volodymyr Kabachenko

Topics of discussion: The new administration's anti-corruption reforms and plans Relevance: Staffers will hear from the new members of the parliament's anticorruption policy committee on plans to address corruption and strengthen rule of law.

11:00 a.m. - 12:15 p.m. Meeting with Aivaras Abromavičius, Former Minister of Economy and Trade,

Chairman of the Supervisory Board at Ukroboronprom

Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000 Topics of discussion: Anti-corruption and reform plans for Ukroboronprom,

Ukraine's state-owned defense company

Relevance: Staffers will hear from a political player who has had major roles both in past presidential administrations and in the current administration. They will receive insight into the economic status and development of Ukraine, as well as its arms needs and security relationships with allies, including the United States.

12:15 p.m. – 12:45 p.m. Lunch

2:00 p.m. - 3:45 p.m.

Meeting with with Ulana Suprun, now former Minister of Health of Ukraine Location: Ministry of Health of Ukraine, 7 Hrushevskoho Street, Kyiv, Ukraine, 01601

Transportation: Shuttle

<u>Topics of discussion</u>: Dr. Suprun's work in her position, her career, and the recent health reforms in Ukraine, Ukraine's veterans, the new administration's plans for health care

Relevance: Staffers will hear the unique viewpoint of a Ukrainian-American working in the Ukrainian government. They will also hear details of the recent overhaul of the healthcare system in Ukraine, which thus far has been described as successful.

5:00 p.m. – 6:00 p.m.

Meeting with Hryhoriy Nemyria, former Deputy Prime Minister, Foreign Policy Advisor to Yulia Tymoshenk, and Current Member of the Verkhovna Rada Location: Batkivshchyna Party Headquarters, Turivska St, 13, Kyiv, Ukraine 02000

Transportation: Shuttle

Topics of discussion: Batkivshchyna party, reform plans and relationship with

other parties in parliament.

Relevance: Staffers will hear the viewpoint of MP Neymyria, who has been participating in Ukrainian politics for several decades. They will hear about how Ukraine's political landscape and foreign relations have changed over time.

6:30 p.m. - 9:30 p.m.

Dinner Discussion: Media in Ukraine

Location: L'o Kosmopolit, Volodymyrska St, 47, Kyiv, 01034

Transportation: Shuttle

Participants: Peter Dickinson, Eurasia Center Senior Fellow, Atlantic Council; Victor Tregubov, Editor-in-Chief of online publication "Petr & Mazepa", editor-in-

chief Censor.NET, Yuriy Butusov

<u>Topics of discussion</u>: The state of the media in Ukraine, disinformation campaigns in the countries, and the independence and freedom of the press.

<u>Relevance</u>: Staffers will learn about the state of the media and Ukraine and how it could affect public opinion locally in the rest of the world.

Saturday, August 31, 2019

4:00 a.m. Depart for Boryspil International Airport

Transportation: Shuttle

7:00 a.m. Departure from Kyiv, Ukraine

Location: Boryspil International Airport Flight: Austrian Airlines Flight 668

Transportation: Shuttle to airport

8:00 a.m. Arrival in Vienna, Austria

Location: Vienna International Airport

10:35 a.m. Departure from Vienna, Austria

Location: Vienna International Airport Flight: United Airlines Flight 9821

2:30 p.m. Arrival in Washington, DC

Location: Washington Dulles International Airport

U.S. Senate Committee on Ethics

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5. Senate employees invited

- (1) Valli Sanmugalingam, National Security Legislative Assistant, Office of Senator Bob Casey
- (2) Feras Sleiman, Assistant Counsel, Office of Senator Elizabeth Warren
- (3) Blake Souter, National Security Legislative Assistant, Office of Senator Tammy Baldwin
- (4) Benjamin Voelkel, Communications Director, Office of Senator Ron Johnson